

self catering booking conditions

your agreement with us



1. All terms are per week and for the holiday home, equipped as described, unless otherwise stated. To confirm your reservation a deposit of 25% of the total balance is required and by paying this you are entering into a contract and accepting our booking conditions. You are responsible for the whole of the hire terms. The balance of hire must be paid to Tregenna Castle, no later than six weeks before the start of your holiday. For bookings made within six weeks of your holiday start date, you will normally pay the full hire when you make your booking. Cheques (personal or company) must be presented in good time for clearance, and will not, under any circumstances, be accepted on departure.

2. The Holiday Protection Plan can be subscribed to at the time of booking or within seven days of the date of booking if the booking is made more than a week before the holiday arrival date. Under the plan, in the unfortunate event that you need to cancel your reservation, you will receive a refund of your deposits paid, if you cancel your booking prior to 4.00pm the day before your holiday is due to commence because any member of your party has been affected by one of the following circumstances:

Death, illness, bodily injury, pregnancy, childbirth (providing pregnancy commences after the booking has been accepted), jury service, witness call, redundancy of any member of the party or their spouse, cancellation of leave in respect of members of HM Forces or the Police, unexpected occupational posting in your present employment;

Or

Because their home has become uninhabitable due to fire, storm, flood, subsidence, malicious damage;

Or

Because the Police require their presence following a burglary at their home or place of business;

Or

Because of death, serious injury of any close relative (husband, wife, father, mother, father-in-law, mother-in-law, brother, sister, children or dependant of the person whose name the booking was made) fiancée, partner or co-director.

To qualify you must notify Tregenna Castle Hotel in writing immediately of the circumstances of the cancellation, the reason for which must be supported by documentary evidence. Deposits paid will be refunded to you excluding premiums.

Please note that each plan covers one property only.

3. Your accommodation will not be ready until 4.00pm on arrival. However guests are welcome to use the hotel facilities and car park if arriving early or staying on later. Check out time is 10.00am and late departures will be charged for. However, by written agreement and subject to availability, a late check out may be arranged for an extra charge, near the time of the holiday.

4. Bookings from persons under the age of 18 years cannot be accepted.

5. Groups of single sex parties (five people or over) can only be accepted with prior permission from the Management. If agreed, a disclaimer will need to be completed by the organiser. Please ensure you inform us if you are an all male or female party.

6. Behaviour of guests and their visitors should not be excessive or rowdy, and must not cause annoyance, distress or embarrassment to staff or fellow guests. Offensive or illegal behaviour will not be tolerated. We reserve the right to recover from the person making the booking any discretionary compensation payment, or discount, that we may have to pay to any other guests, as a result of your actions, or a member of your party or visiting friends. This includes damage to the hotel building, fixtures, fittings and flood damage.

7. Failure to comply with any of the booking conditions may result in the party being asked to leave immediately, if in our sole discretion, we feel the conditions have been infringed. The account will be due in full and no refunds will be given in these circumstances.

8. If Tregenna Castle is prevented by circumstances beyond their control from making accommodation available and cannot provide a suitable alternative, they will refund monies already paid by you, but no further liability will be accepted.

9. Improvements, maintenance and changes to the hotel facilities and grounds take place throughout the year. We will always do our best to ensure guests are not inconvenienced. No compensation will be paid if a facility is not available, but we will do our best to provide a suitable alternative. During quieter periods only one restaurant may be open in the evenings.

10. Liability; personal belongings are the responsibility of each member of the party, and items of value can be left in the hotel safe. We accept no liability whatsoever for any accident, loss or damage to your property unless such loss is due to our negligence. We cannot be held responsible for the failure of public services (eg

water, gas, electricity etc) or for any disturbance that is beyond our control. In all cases, except personal injury or death, our liability to you for the total of all claims arising out of your holiday with us is limited to the cost of the booking.

11. Smoking is not allowed in any part of the hotel, including all of the self catering accommodation. If this is ignored, a deep cleaning charge of £150 per unit will be made. If the next occupant refuses to accept the accommodation, you will be liable for the cost of the alternative accommodation as well.

12. You are responsible for the fully furnished accommodation and its equipment during the period of hire and are expected to take all reasonable care of it. You are asked to notify us of any problems or defects immediately they become apparent, to enable us to rectify them and to maintain the high standards kept by Tregenna Castle.

13. The use of the Leisure Facilities and amenities such as swimming pools, cots etc is entirely at your own risk. Tregenna Castle will accept no responsibility for loss of or damage to your belongings, personal injury or loss of life. Children under the age of 15 are not permitted to use the Leisure Centre unless accompanied by an adult.

14. Cars are parked at owners' risk.

15. Prices are correct at the time of publication but may change without notice with the exception of confirmed bookings. Confirmed bookings will not alter other than to reflect any changes in tax.

16. We reserve the right to refuse any booking.

17. The maximum number of persons allowed in each holiday home is shown in the brochure and all persons occupying the property must be named on the booking form, including the ages of those under 18 years. The booking form should be returned at least six weeks prior to your stay.

18. We welcome all comments both positive and negative. Guests' comments are invaluable and help us maintain and improve the standards of service and facilities offered. We wish to know of any dissatisfaction or suggestions whilst you are with us, please contact reception who will be happy to help.

Terms and conditions for special offers

In addition to the above terms and conditions, guests booking on a special offer will be bound by the following terms and conditions.

1. The offer is only applicable to new bookings, and cannot be used retrospectively.
2. There may be a limited number of places available on a special offer and once these have been filled, Tregenna Castle is under no obligation to extend the offer further.
3. An offer cannot be used in conjunction with any other offer.
4. Guests must notify Tregenna Castle that they wish to take up the offer at the time of booking.
5. The Tregenna Castle reserves the right to amend or vary any offer at any time.
6. Where special conditions must be met by the guest to comply with the offer (e.g. collection of vouchers), if the guest fails to comply (e.g. present vouchers on arrival) Tregenna Castle is entitled to revoke the special offer or deal.
7. Full payment of the special offer will be required at the time of booking - no refund will be made in the event of a cancellation.

Holiday Information

- Pets (excluding Service Dogs) are not permitted in the Hotel or Self Catering properties or left in cars at anytime.
- Tregenna Castle Hotel Reception is manned 24 hours a day.
- Your reservation includes free use of the Gymnasium, Jacuzzi, Heated Swimming Pool, Sauna, Steam Room, Badminton, Tennis and Squash. Golf is a chargeable activity. There is a hire charge for towels and some equipment. Children under the age of 15 are not permitted to use the Leisure Centre unless accompanied by an adult.
- Bed linen and towels are provided for the accommodation. These are not changed during your stay unless your stay is for more than one week. Should you wish to request a mid stay accommodation clean and change of linen and towels, a charge of £35 will be added to your account.
- We are pleased to offer all self-catering guests a 10% discount off food in the Hotels Main Restaurant.
- Travel Cots, Highchairs and Stairgates can be hired at a small cost. We are unable to provide bed linen for cots or harnesses for highchairs. Please be sure to bring your child's linen and harness with you.
- Hair and Beauty Salons are available on site. We recommend for guests to pre-book before arrival to avoid disappointment. For further information please contact Hair by Sara Veal on 01736 799669 or Castle Beauty on 01736 795254 ext 3027
- Castle Kids is our Ofsted rated outstanding children's club. Residents rates are £3 per hour and we provide quality childcare from 0 - 10 years old. We also offer an evening babysitting service - please telephone 01736 791191 for details of rates and availability.

self catering booking form



Title _____
Surname _____
First name(s) _____
Address _____

Postcode _____
Country _____
Tel (Day) _____
Tel (Evening) _____
Tel (Mobile) _____
Fax _____
Email _____

Please name the members of your party below.
If under 16 years of age, please note his/her age.

1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Arrival date (from 4.00pm) _____
Departure date (by 10.00am) _____
Name of accommodation: _____

Do you require the following? (Please refer to guest information enclosed.
NB: We can not supply harnesses or straps for highchairs).

Holiday Protection Plan
(£25 per booking per week) Number: £.....
Cot (£12 per week) Number: £.....
Highchair (£6 per week) Number: £.....
Stairgate (£2 per week) Number: £.....
Total £.....

Payment You can either pay the full amount of your holiday or your initial payment of 25% followed by the balance at 6 weeks prior to your arrival. Please complete the following:

- A. Please charge the deposit to my credit card now:
B. Please charge the full cost of my holiday now:
C. Please charge the balance to my credit card account 6 weeks before the date of my holiday:

Card Number: _____
Expiry Date: _____ Last 3 digits on reverse of card: _____
Cardholders name and address: _____

I declare that I am 18 years of age or over and agree that the booking is made in accordance to the Booking Conditions. I understand that any contract resulting from this booking will be between myself and Tregenna Castle. I agree to be held responsible for the balance of the terms for the property and extras due and payable with the conditions. I agree with the booking conditions.

Signature: _____

Date: _____